



The Corporation of the Township of Scugog

Council Meeting Minutes

**January 26, 2026, 4:30 PM
Council Chambers, Municipal Building
181 Perry Street, Port Perry**

Members Present: Mayor Wilma Wotten
Regional Councillor Ian McDougall
Councillor David LeRoy
Councillor Janna Guido
Councillor Robert Rock
Councillor Harold Wright
Councillor Terry Coyne

Staff Present: Chief Administrative Officer Warren Mar
Director of Corporate Services / Clerk Blair Labelle
Director of Finance / Treasurer Laura Barta
Director of Communications and Special Projects Lori Bowers
Director of Development Services Meaghan Craven
Director of Emergency Services / Fire Chief Mike Matthews
Director of Public Works and Infrastructure Services Grant Taylor
Acting Manger of Legislative / Deputy Clerk Christy Harrison
Recording Secretary Clarke Keenan

1. Call to Order

The Mayor called the meeting to order at 4:34 p.m.

2. Disclosure of Pecuniary Interest and Nature Thereof in Closed Session

No member declared a pecuniary interest for Closed Session.

3. Closed Session (4:35 P.M.)

Moved by: Regional Councillor Ian McDougall
Seconded by: Councillor Robert Rock

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THAT this Council enter into a closed session to discuss two (2) confidential matters pursuant to Sections 239(2)(e) and (f) of the Municipal Act, 2001, to discuss (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to matters pertaining to the Ontario Land Tribunal; and

THAT One (1) confidential matter pursuant to Sections 239(2)(c) and 239(2)(f) of the Municipal Act, 2001 to discuss (c) a proposed or pending acquisition or disposition of land by the municipality or local board and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to an easement agreement; and

THAT One (1) personal matter about an identifiable individual, including municipal employees pursuant to Section 239(2)(b) of the Municipal Act, 2001, with respect to an Appointment to the Economic Development Advisory Committee; and

THAT One (1) personal matter about an identifiable individual, including municipal employees pursuant to Section 239(2)(b) of the Municipal Act, 2001, with respect to Livestock Investigator(s).

Carried

- 3.1 CONF-2026-004 - Litigation Matter**
- 3.2 CONF-2026-003 - Litigation Matter**
- 3.3 CONF-2026-005 - Property Servicing Matter**
- 3.4 CONF-2026-002 - Livestock Investigation Matter**
- 3.5 CONF-2026-001 - Economic Development Advisory Committee Recruitment and Appointment**
- 3.6 Closed Minutes of the Council Meeting - December 15, 2025**

4. Rise from Closed Session (6:00 P.M.)

Moved by: Councillor Janna Guido

Seconded by: Regional Councillor Ian McDougall

THAT this Council rise from Closed Session.

Carried

RECESS: 6:00 p.m.

RECONVENE: 6:30 p.m.

5. Call Open Session to Order

Mayor Wotten called the Open Session to order at 6:33 p.m.

6. Moment of Silence and Land Acknowledgement

The Mayor invited attendees to rise for a moment of silence and personal reflection.

The Mayor acknowledged the traditional territories of the Mississaugas of Scugog Island First Nation and recognized the contributions of First Nations, Métis, and Inuit peoples to the community, province, and country.

7. Disclosure of Pecuniary Interest and Nature Thereof

No member declared a pecuniary interest for Open Session.

8. Matters from Closed Session

Mayor Wotten highlighted that Council deliberated on the matters of closed session and noted that on items 3.1, 3.2, and 3.3, Council provided confidential direction to staff and legal counsel regarding the matters discussed in closed session.

On item 3.4, Council approved the removal of Tara Feasby and the appointment of Rob Boomhour as municipal livestock investigator. Additionally, Council approved the appointment of Barry Dart and Mark Robbins as alternative municipal livestock investigators.

On item 3.5, Council received the resignation of Richard Park from the Scugog Economic Development Advisory Committee and approved the appointment David McCallum, representing the manufacturing industry sector, for the remainder of the 2022-2026 term.

9. Announcements from Council and Staff

- The Environmental and Climate Change Advisory Committee 2026 calendar is now available free-of-charge at the municipal office reception desk while supplies last.

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- Councillors shared their thanks on behalf of the community to the Public Works and Parks staff involved in snow removal for their great work during this challenging winter.
- Mayor, Council and Staff attended the Rural Ontario Municipal Association (ROMA) annual conference from January 18th-20th, 2026 and provided delegation to several MPPs regarding our Township priorities.
- Congratulations was shared to Beyond Tartan and Paul Breeze for organizing the Robbie Burns dinner on Friday, January 23, 2026, that was also a successful fundraiser for the Oakridge's Hospice.

10. Presentations

10.1 Presentation from Steve Harrison & Jeff Fleishmann regarding the Currie Grain Elevator Restoration Project

Representatives of a charity that has secured a \$500,000 federal legacy grant to repair the Port Perry Grain Elevator spoke on the various stages planned over the next 10 years.

Long-term goal is to revitalize Canada's oldest standing grain elevator and establish it as a Township focal tourism point. However, with the 150-year-old structure it is difficult to estimate repair costs, therefore the charity will pursue additional fundraising in the community.

Council posed various questions regarding the proposed restoration plan phases and working relationship with the Township and community stakeholders. Additionally, Councillor LeRoy mentioned that the Heritage Advisory Committee is in full support of this charity revitalizing the historic building.

Procedural Note: With the leave of Council, Report Item 12.2.1 - CAO-2026-002 - Port Perry Grain Elevator Renovation and Revitalization Project was brought forward.

10.1.1 Presentation Materials related to the Currie Grain Elevator Presentation

(Received as an Addendum to item 10.1 to the Published Agenda)

11. Delegations

There were no delegations.

12. Consent Agenda

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the items listed under Section 12, Adoption of Minutes of Previous Meetings, Reports, Correspondence and By-Laws, all be approved and passed under Consent Agenda, save and except items 12.2.1 and 12.2.3.

Carried

12.1 Adoption of Minutes of Previous Meeting

12.1.1 Minutes of the Council Meeting - December 15, 2025

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the Minutes of the Council Meeting held December 15, 2025, be adopted.

Carried

12.1.2 General Purpose and Administration Meeting Minutes - January 12, 2026

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the Minutes of the General Purpose and Administration Committee Meeting held January 12, 2026, be adopted.

Carried

12.1.3 Scugog Environmental and Climate Change Advisory Committee Meeting Minutes - January 7, 2026

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the Minutes of the Scugog Environmental and Climate Change Advisory Committee Meeting held January 7, 2026, be received for information.

Carried

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12.1.4 Heritage Advisory Committee Meeting Minutes - January 13, 2026

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the Minutes of the Scugog Heritage Advisory Committee Meeting held January 13, 2026, be received for information.

Carried

12.1.5 Scugog Housing Advisory Committee Meeting Minutes - January 8, 2026

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT the Minutes of the Scugog Housing Advisory Committee Meeting held January 8, 2026, be received for information.

Carried

12.2 Reports

12.2.2 DEV-2026-001- Oxnard Port Perry Inc. Subdivision Assumption

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

1. **THAT** Report DEV-2026-001, Oxnard Port Perry Inc. Subdivision 40M-2684, Assumption By-law Report, be received; and
2. **THAT** the draft By-law (Attachment 2), assuming the municipal services within Plan 40M-2684 (Attachment 1), be approved; and
3. **THAT** all interested parties listed in Report DEV-2026-01 and any delegations be advised of Council's decision.

Carried

12.3 Correspondence

12.3.1 MSIFN RE: Development Application Process Review (Report CAO-2026-001)

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT correspondence item 12.3.1 MSIFN RE: Development Application Process Review be received for information.

Carried

12.4 By-Laws

12.4.1 01-26 - Being a by-law to Designate a Site Plan Control Area within the limits of the Township of Scugog and to adopt rules for the processing of Site Plan Development Applications

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT By-Law 01-26 be read and passed this 26 day of January 2026, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

Carried

12.4.2 02-26 - Being a by-law to amend Planning Fees By-law No. 17-24 related to On-Farm Diversified Uses and Agricultural-Related Uses

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT By-Law 02-26 be read and passed this 26 day of January 2026, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

Carried

12.4.3 03-26 - Being a by-law to assume municipal services, including assumption of certain streets as public highways

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT By-Law 03-26 be read and passed this 26 day of January 2026, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

Carried

12.4.4 04-26 - Being a by-law passed pursuant to the Provisions of Section 50(7) of the Planning Act, to exempt certain lands from Part Lot Control, being Block 197, Plan 40M-2250, in the Township of Scugog, Regional Municipality of Durham

Moved by: Councillor Janna Guido
Seconded by: Councillor David LeRoy

THAT By-Law 04-26 be read and passed this 26 day of January 2026, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

Carried

13. Items for Separate Discussion

12.2 Reports

12.2.1 CAO-2026-002 - Currie Grain Elevator

Moved by: Councillor Robert Rock
Seconded by: Councillor David LeRoy

1. **THAT** the Presentation and Report CAO-2026-002, Port Perry Grain Elevator Renovation and Revitalization Project, be received for information; and,
2. **THAT** Council approves the interior renovation of the structure (and any minor related exterior works) of the Port Perry Grain Elevator, as presented by Jeff Fleischmann on behalf of PPGE Renovation & Revitalization Inc.; and,

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3. **THAT** the draft Memorandum of Understanding between the Township and PPGE Renovation & Revitalization Inc. included as Attachment 1 to Report CAO-2026-002 be approved in principle; and,
4. **THAT** the CAO, Director of Communications & Strategic Projects, Director of Development Services, and the Director of Finance/Treasurer are delegated the authority to finalize and approve the terms of the Memorandum of Understanding and any related documents that are consistent with the parameters for construction, project management, fundraising, liability, and responsibilities as outlined in Report CAO-2026-002; and,
5. **THAT** the Mayor and Clerk are authorized to execute the final version of the Memorandum of Understanding and any related documents required to give effect to this direction.

Carried

12.2.3 FIN-2026-002 - Capital Project Status Report - November 30, 2025

Director Barta provided a status update regarding the Lake Scugog Enhancement Project (LSEP) that will be closed and included in the next capital report.

Director Taylor added that the Scugog Island second access design is nearing completion with an environmental assessment and further geographical studies to be undertaken next.

Council inquired further into the timeline of closing capital projects.

Moved by: Regional Councillor Ian McDougall

Seconded by: Councillor David LeRoy

1. **That** Report FIN-2026-002, 2025 Capital Project Status Report – November 30, 2025, be received for information.

Carried

14. Notice of Motion

There was no notice of motion.

15. Confirming By-Law - 05-26

Moved by: Councillor Robert Rock
Seconded by: Councillor Harold Wright

THAT By-Law - 05-26 confirming the proceedings of the regular meeting of Council held Monday, January 26, 2026, be read and passed this 26 day of January 2026 and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

Carried

16. Adjournment (7:30 P.M.)

Moved by: Councillor Janna Guido
Seconded by: Councillor Robert Rock

THAT this meeting be adjourned.

Carried

MAYOR, Wilma Wotten

CLERK, Blair Labelle