

SCUGOG MEMORIAL PUBLIC LIBRARY BOARD MEETING
BOARD MEETING MINUTES

Friday, October 16th, 2025 at 7 pm (hybrid)

Present: Donna Ankrett (Vice Chair), Jesse Gillis, Navjeet Sidhu, Jordan Donald, Robert Rock

Regrets: Alexson Philipiah, Catie Sahadath

Secretary/Treasurer: Sarah White, CEO, Scugog Memorial Public Library

Meeting called to order at 7:00 pm

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda: 7.2 Historical Collection was added to the Agenda**

2025-41 **MOVED by Navjeet Sidhu, SECONDED by Jordan Donald, that the Agenda be approved as amended**

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

- 4.1. Approval of Board Minutes – Minutes of October 3rd, 2025 Library Board Meeting
- 4.2. Correspondence
- 4.3. Monthly Statistics
- 4.4. Committee Reports:
- 4.5. Finance, Policy & Personnel Committee – Meeting October 15, 2025 at 6 pm

2025-42 **MOVED by Jesse Gillis, SECONDED by Robert Rock, that the Consent Agenda be approved.**

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda**

- 5.1. Treasurer’s Report
 - Monthly Financials
- 5.2. CEO & MPS Highlights Report
- 5.3. Farndale Gallery Update: Sept 13th to Oct 16th: One Millionth in the Sense of Yesterday – Sabrina Leeder; Oct 18th to Nov 20th: photosNtravel: The World Around Us – Jonathan van Bilsen.
- 5.4. Any other Items removed from Consent Agenda

2025-43 **MOVED by Navjeet Sidhu, SECONDED by Robert Rock, that the Treasurer’s Report be approved.**

CARRIED

6. **Business Arising from the Minutes:**

6.1. 2026 Operating and Capital Budgets:

2025-44 **MOVED by Jordan Donald, SECONDED by Navjeet Sidhu, that the Library Board approve the 2026 Operating and Capital Budgets as presented**

CARRIED

7. **New Business**

7.1. Library Board Composition: The Library Board discussed the composition of the Library Board in light of the resignation of Marina Fung, bringing the number of Library Board members to 7 from the original 9, which still exceeds the minimum requirement of 5 members. Further discussion was deferred to the November 20, 2025 meeting. Action Item: Sarah will review the CEO's files for previous applications and report back at the November 20th meeting.

7.2. Historical Community Collection: There was a brief discussion about partnering with the Lake Scugog Historical Society to provide a broader collection of local history materials. Further discussion was deferred to the November 20, 2025 meeting.

7. **Date of Next Regular Meeting** – Thursday, November 20, 2026 at 7 pm

8. **Adjournment** - The meeting was adjourned at 8:22 pm on a motion by Jesse Gillis