



**The Corporation of the Township of Scugog
Heritage Advisory Committee Meeting Minutes**

**June 4, 2024
Open Session at 2:00PM
Hybrid via Teams**

Members Present: Guy Latreille, Chair
 Allan Honey, Vice Chair
 Marina Brock
 Jasmine Stein
 Peter Hvidsten
 Dan Stone
 Stephen Rowe

Staff Present: Director of Development Services, Kevin Heritage
 Committee Coordinator Christy Harrison

Also Present: Don Willmer, Port Perry United Church

Regrets: Councillor David LeRoy

1. Call to Order and Land Acknowledgement

The Chair called the meeting to order at 2:04 pm and a quorum was present.

The Chair welcomed Don Willmer from Port Perry United Church to the meeting.

The Chair acknowledged the traditional territories of the Mississaugas of Scugog Island First Nation and recognized the contributions of First Nations, Metis, and Inuit peoples to the community, the province and the country.

2. Disclosure of Pecuniary Interest and Nature Thereof

No member made a disclosure of pecuniary interest.

3. Adoption of Minutes

3.1 2024-05-07 Heritage Advisory Committee Meeting Minutes

Moved by: Dan Stone

THAT the Minutes of the 4th Regular Meeting of the Scugog Heritage Advisory Committee held May 7th, 2024 be adopted as circulated.

Carried

4. Business Arising Out of the Minutes

4.1 Heritage Value Statement - 1572 King Street

Jasmine advised that further investigating is required to ensure the historical significance is dictated accurately and will provide an update at the next meeting.

5. Presentations and Delegations

5.1 Port Perry United Church - Heritage Sign Permit Application

Don Willmer addressed the committee to obtain their educated advice on the following:

- Port Perry United Church is planning to place new exterior signage on both Queen Street frontage and Simcoe Street frontage
- Don provided the committee with potential options for the sign design
- The committee suggested the Church keep the current location of the sign as it can easily be seen by drivers and pedestrians but to consider making it bigger for viewing purposes
- The committee then encouraged Don to apply for a sign variance

6. Reports / Updates

6.1 Heritage Grant Matters

6.1.1 Panorama

The Chair provided an update to note that the applicants are still interested in proceeding with the application for a heritage grant for 183 Queen Street.

The committee will continue to coordinate with the applicant(s) to discuss the project details that align with the heritage grant policy.

The Committee coordinator to send a letter/email on behalf of the committee to the applicant(s) with details to this effect.

6.2 Bill 23 and CIP Grant

The committee members reviewed the written correspondence, and each letter was approved in their draft form.

Jasmine will proofread the letters and will circulate the final letters to the committee via email.

Once finalized the letters will be sent to staff to circulate to the corresponding person(s) of interest.

6.2.1 Hamilton Demolition District By-law Review

Vice-Chair Honey advised that the City of Hamilton has implemented a Demolition Control By-law to protect the residential area from demolition.

The committee agreed this would be an asset in Scugog and to consider this for future consideration.

The Chair thanked Allan for his research on this matter.

6.3 Heritage Permit Matters

6.3.1 Heritage Sign Permit(s) - update

The committee reviewed the above captioned matter to note that there are several businesses not in compliance.

Director Heritage to review the status of the Herrington's awning, send correspondence and report back to the committee at the next meeting.

7. Correspondence

8. New Business / Other Matters

8.1 Old Mill Update

Dan advised that Oppers has offered to replace the awnings on the Mill that are falling off at no cost to the Township.

Two options were noted for consideration

After a brief back and forth conversation staff advised that this project will need wait until the structural assessment is completed.

8.2 George Emmerson Plaque

Peter shared the draft design of the Heritage Plaque for George Emmerson.

Peter noted that he contacted several companies to obtain quotes, the following quote was selected:

Sensational Signs - \$1,900 +hst.

Moved by: Stephen Rowe

THAT the Heritage Advisory Committee approves the draft design (attached) and the quote received from Sensational Signs for the George Emmerson Plaque for an estimated cost of \$1,900.00 + HST

AND THAT the cost of the Heritage Plaque be allocated to the 2024 Heritage Advisory Committee Operating Budget.

Carried

9. Outstanding Matters

9.1 Heritage Value Statements

The Port Perry Fairground property and Prince Albert United Church (23 Jefferey Street) remain on the agenda until staff have secured a qualified individual to prepare the heritage value statements.

10. Date and Time of Next Meeting

The next Heritage Advisory Committee meeting will be held on September 3, 2024 at 2:00 pm.

11. Adjournment

The Heritage Advisory Committee Meeting adjourned at 4:05 pm.

Moved by: Marina Brock

THAT this meeting be adjourned.

Carried

CHAIR

DRAFT