

# Strategic Plan Tracker - 2024 Interim Update

## Strategic Direction 1 Infrastructure: Leverage and improve roads, transportation, infrastructure, facilities, equipment and other assets

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Continue to implement the preventative maintenance programs for municipal infrastructure	2023 works included single surface treatment on Ashburn Road	Public Works and Infrastructure Services	Complete		2023	100%	
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Continue to implement the preventative maintenance programs for municipal infrastructure	2024 works included single surface treatment on Ashburn Road on remainder of Ashburn Road	Public Works and Infrastructure Services	In Progress	Yes	Spring 2024	25%	Project beginning in July 2024
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Grow the road infrastructure levy to rehabilitate, reconstruct and resurface roads and address the infrastructure deficit	2023 road rehab/ reconstructions include Balsam Street, Devitts Road, McKee Road and 25.7 km of gravel roads	Public Works and Infrastructure Services	Complete		2023	100%	Levy approved in 2023
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Grow the road infrastructure levy to rehabilitate, reconstruct and resurface roads and address the infrastructure deficit	2024 road rehab/ reconstructions include Water Street, Union Avenue, Nestleton Road, Byers Road, Old Scugog Road and 25 km of gravel roads	Public Works and Infrastructure Services	In Progress	Yes	Spring 2024	25%	Contract awarded for Nestleton, Byers and Old Scugog. Water Street tendered soon. Union dependant on Region. Levy approved for 2024
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Prioritize planned bridge replacements	Jobb Road bridge replacement	Public Works and Infrastructure Services	In Progress	Yes	Summer 2024	25%	Contract awarded. Construction in summer/ fall 2024.
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Prioritize planned bridge replacements	Scugog Line 8 bridge EA addendum and design	Public Works and Infrastructure Services	Complete	Yes	Carry over from previous year	100%	EA Addendum and design completed. Construction dependent on funding.
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Prioritize planned bridge replacements	Cadmus Bridge (No. 11) replacement design	Public Works and Infrastructure Services	Not Started	Capacity dependent	Spring 2025	0%	Requires Heritage Cultural Study then design rescheduled to start in fall.
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Investigate a paid/permit parking strategy	Information Report to be prepared exploring options	Development Services	Not Started	Capacity dependent	Fall 2024	0%	Acquisition of parking enforcement and permitting computer software required to implement the strategy
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Continue to implement sidewalk improvements	2023 sidewalk replacement and infills	Public Works and Infrastructure Services	Complete		2023	100%	
SD1 - Invest in roads and related infrastructure to improve the overall condition and connectedness of roads and municipal servicing	Continue to implement sidewalk improvements	2024 sidewalk replacement and infills	Public Works and Infrastructure Services	Not Started	Yes	Summer 2024	75%	Project in process, almost completed
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Continue the annual playground replacement initiative	2023 Roy E. Carter playground replacement	Public Works and Infrastructure Services	Complete		2023	100%	Completed
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Continue the annual playground replacement initiative	2024 Herbert A. Bruce playground replacement	Public Works and Infrastructure Services	In Progress	Yes	Fall 2024	25%	RFP complete. Award in near future.

To-Do List

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Replace/refurbish Blackstock arena	Grant application, Building Condition Assessment and review of options	Public Works and Infrastructure Services	Complete		2023	100%	Grant submitted in February was unsuccessful. BCA is complete. Report to Committee in November on options
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Develop a partnership to assist with funding an outdoor pickleball court	North Durham Pickleball group working to apply for a Trillium grant to assist in funding	Community Services and Public Works and Infrastructure	Deferred	Community Group and Grant dependent	Future	0%	If the group is not successful in grant funding this project will not proceed
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Investigate partnerships to assist with funding skateboard park improvements and other amenities	Will investigate sponsorship for new skate park and other amenities	Community Services and Public Works and Infrastructure	Deferred	Funding and Resource dependent	Future	5%	Work with community groups and interested parties
SD1 - Enhance Recreation Facilities both new and existing to continue providing recreation activities for all ages and abilities	Undertake a Field House feasibility study	Will research and develop scope	Community Services	Deferred		2025	0%	
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	New permeable trail on Old Rail Lane	Public Works and Infrastructure Services	Complete		2023	100%	Construction completed
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	New picnic shelter in Joe Fowler Memorial Park	Public Works and Infrastructure Services	Complete		2023	100%	Construction completed except for minor works
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	New Palmer Park washroom	Public Works and Infrastructure Services	In Progress	Yes	Spring/ Summer 2024	25%	Building being fabricated. Tender closed, report going to Council for award of servicing
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	Replace Palmer Park splashpad	Public Works and Infrastructure Services	In Progress	Yes	Spring/ Summer 2024	25%	Tender closed, report going to council for award. Completion is set for fall of 2024
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	Replace fence for Palmer Park tennis courts	Public Works and Infrastructure Services	Complete		2023	100%	Completed
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Implement the short-term Waterfront Action Plan initiatives	Apply for funding and design new accessible changerooms for Birdseye Pool	Public Works and Infrastructure Services	Deferred	Yes	2024	25%	Need to Re-scope design due to age of building.
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Develop a partnership to revitalize the Old Mill	Council support for a charitable organization to lead fundraising and redevelopment of the Old Mill	CAO / Development Services	In Progress	Funding Dependent	Ongoing	10%	Council approved the errors of PPGERR and supported status as a non profit agency . PPGERR is applying to grants and a representative of a federal grant (Building Community Through Arts and Heritage (BCAH)Engagement ) recommended the Township apply for the grant. The Township is in process of reviewing the application for the grant
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Develop a partnership to revitalize the Old Mill	Investigate short term opportunities to utilize unit	CAO / Development Services	In Progress	Dependent on timing of PPGER	2024	10%	Staff are engaging a consultant to understand work required for short term use of parts of the facility. Contract awarded. Public meetings held with affected residents and businesses. Construction scheduled start - August 2024.
SD1 - Improve Waterfront Amenities to enrich waterfront experiences for residents and visitors	Water Street Road rehabilitation and new sidewalk construction	Water Street Road rehabilitation and new sidewalk construction	Public Works and Infrastructure Services	In Progress	Yes	Q3-Q4 2024	35%	Contract awarded. Public meetings held with affected residents and businesses. Construction scheduled start - August 2024.
SD1 - Enhance Transportation Options to create a more liveable community for all ages and abilities	Advocate for expanded transportation opportunities that serve residents and businesses	Investigate opportunities to collaborate with developer(s) in delivery of transit services	CAO / Planning/ PWIS / Community Services	In Progress	Dependent on public process and developer	Future	15%	Early stages of development discussions. MOU and grant application submitted.
SD1 - Enhance Transportation Options to create a more liveable community for all ages and abilities	Advocate with Durham Region for transit expansion	EDAC engaged as part of the Durham Regional Transit public consultations in 2024 to advocate for transit to employment areas	Development Services through EDAC	In progress	Dependent on Regional priorities	Future		Durham Transit seeking feedback on how to best provide transit services in Port Perry and surrounding areas at a series of PICs. (May 30, June 6, 8, and 12)

To-Do List

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD1 - Enhance Transportation Options to create a more liveable community for all ages and abilities	Continue to implement traffic calming	Continued use of portable speed display boards and lawn signs. New permanent speed display boards	Public Works and Infrastructure Services	Delayed	Capacity dependent	Ongoing	5%	Program on hold due to relocation of portable speed boards to help with Reach St. diversion (Marsh Hill and Line 6A)

To-Do List

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD1 - Enhance Transportation Options to create a more liveable community for all ages and abilities	Implement the short-term actions (sidewalks, signage and multi-use trails) of the Active Transportation and Transportation Master Plan	New trail on Old Rail Lane	Public Works and Infrastructure Services	Complete		2023	100%	
SD1 - Enhance Transportation Options to create a more liveable community for all ages and abilities	Construct a second access to Scugog Island	EA amendment and design	Public Works and Infrastructure Services	In Progress	Capacity dependent	Ongoing	75%	EA Addendum filed early 2024. Comments received from MSFIN for analysis. Design and property acquisition in 2024
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Implement the fleet and equipment management plan	2023 fleet replacements include: 2 tandems, pickup, sidewalk tractor, 2 mowers	Public Works and Infrastructure Services	In Progress	Yes	Ongoing	60%	Pickup purchased. RFT for tandems awarded and waiting delivery, set for 2025. Sidewalk tractor and mower have been completed.
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Implement the fleet and equipment management plan	2024 fleet replacements include: 2 tandems, pickup, mini-loader, mower	Public Works and Infrastructure Services	In Progress	Yes	Ongoing	75%	RFTs for tandems and pickup closed and awaiting delivery, set for 2025. Mini-loader purchased and received.
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Implement the fleet and equipment management plan	Implement technology related to asset management. The ability to manage the fleet and equipment management plan is improved with the implementation of the Asset Management module. This provides a central location to maintain the Township's entire asset inventory and supports decision making	All Departments	In Progress	Yes	Q3	75%	ITSP Project 2A, B, C. Near project completion stage.
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Increase dedicated building and facilities, and vehicle and equipment levy	Budgeting for 1/2 % for building, 1/2 for vehicle equipment. Does not recommend an increase at this point in time.	All Departments;	Ongoing	Yes	Complete	100%	Council approved increase in 2024 capital levy
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Conduct a facilities review	BCA for Blackstock Recreation Complex	Public Works and Infrastructure Services/ Community Services	Complete		2023	100%	Completed
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Conduct a facilities review	BCA for Community Centres	Public Works and Infrastructure Services/ Community Services	Complete	Yes	Fall 2024	100%	BCA for Community Halls received
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Conduct a facilities review	BCA for Scugog Community Recreation Centre	Public Works and Infrastructure Services/ Community Services	In Progress	Yes	Summer 2024	25%	RFP closed and under evaluations
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Rehabilitate bell tower for Town Hall 1873	Public Works and Infrastructure Services/ Community Services	In Progress		Spring 2024	75%	Bell tower work completed, next stage is install of donated clocks and brick work. Waiting for quotes from vendor.

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SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Blackstock Community Hall repairs	Public Works and Infrastructure Services/ Community Services	Not Started	Capacity dependent	2024	0%	As approved by Council
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Blackstock arena repairs	Public Works and Infrastructure Services/ Community Services	Not Started	Capacity dependent	2024	0%	As approved by Council
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Scugog arena floor replacement	Community Services	Complete		2023	100%	Replaced floors
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Scugog Hall upgrade stage	Community Services	Complete	Yes	Spring 2024	100%	Upgrade failing stage including top cover in lighter flooring to potentially double as a projector screen when up
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Port Perry Fire Station and Caesarea Fire Station building updates	Fire Services	Complete		2023	100%	Port Perry -Replaced windows, resealed north wall, tiled washroom floors and showers-Caesarea - Resealed buildings south wall, and installed garage door devices
SD1 - Proactively Manage Facilities, Equipment and Assets with investments made in the right vehicles, assets, and equipment at the right time to ensure the continuation of municipal services	Maintain/ rehabilitate facilities	Port Perry Fire Station and Caesarea Fire Station building updates	Fire Services	In Progress	Yes	Q3	10%	Obtaining quotes for components with one portion of work assigned and the remaining in progress with quotes.

# Strategic Plan Tracker - 2024 Interim Update

## Strategic Direction 2 Sustainability: Improve sustainability through financial management, innovative funding and efficient and effective delivery of services.

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Continue special levies for roads and infrastructure, buildings & facilities, and vehicles & equipment to proactively invest in Township assets	Included as funding source in 2024 Capital Budget Document.	Finance	Completed	Yes	December 2024 annually in budget	100%	Council approved 2024 levy and budget report presented to Council
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Expand investment income opportunities	WIP-currently working on cash flow projections to maximize earning potential with formal in preparation for investing in ONE Fund. Updated background study is underway and expected to go to Council early in 2024. Concerns with changing legislation may impact ability to collect.	Finance	In Progress	Capacity Dependent	Mid 2024	25%	Budgetary impact of investments depend on market conditions
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Maximize development charges through an update of the development charge background study	Implementation of Bill 109 developed process in consultation with public and development community	Finance is project lead with support from all departments	Completed	Yes	Q2 2024	100%	Study complete with new rates approved.
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Develop action plans related to government legislation		Finance / Development Services	In Progress	Yes	Q3 2024	25%	
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Develop a debt policy for strategic debt usage	Research debt policies and create a policy utilizing best practices and local circumstances	Finance to lead project	Not Started	Yes	2024	0%	not started - Q4
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Continue to develop reserve fund policies	Updated most in 2022/23 and new chart of accounts will facilitate better tracking of balances.	Finance	In Progress	Yes	2024	90%	policies complete, ongoing review and finalizing FMW budgeting implications.
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Identify implementation and maintenance costs for major capital projects	Installed new TCA software that will allow one source of data for tracking and maintaining capital assets. The new Maintenance Manager will allow for programing/tracking of maintenance for capital assets and other non capital projects.	All Departments	In Progress	Capacity and Resource Dependent		75%	Finalizing GIS integration, through Region. Includes maintenance management module (Q2 2024)
SD2 - Sustainability - Formalize long-term financial planning to enhance informed decision making.	Pursue grant initiative funding	Submitted grants under Green and Inclusive Buildings program for Blackstock Arena replacement, Inclusive Community Grants Program for Palmer Park washroom, Wetlands Conservation Partner Program for LSEP - consider staff resource to track grants (finance).	All Departments	Ongoing	Grant, Financial and Resource Dependent	Ongoing	Ongoing	TWSP has applied to various funding streams.
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Enhance municipal services and service delivery	Review and update/modernize the current records retention by-law as first step in developing a new records management solution	Legislative Services	In Progress	Resource Dependent	2025	10%	Background research underway. Outside expertise required
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Enhance municipal services and service delivery	Continue documentation of policies and practises for all activities and functions of Legislative Services (for example, continue to documents practises and procedures for FOI)	Legislative Services	In Progress	Resource Dependent	Ongoing	Ongoing	Active documentation and maintaining policy and procedures underway

SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Enhance municipal services and service delivery	Evaluate the current electronic records management system with a view to upgrading or replacing software to support a modern information management program	Legislative Services	In Progress	Resource Dependent	2025	<div style="width: 10%;"></div> 10%	Dependent on other actions such as records retention bylaw
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Undertake a service level and efficiency review	Complete a Service Delivery and organizational review to identify opportunities to better serve the residents of Scugog	CAO/All departments	Completed	Yes	Feb-24	<div style="width: 100%;"></div> 100%	The SDOR was approved by Council in April 2024. Implementation planned for 6 recommendations in 2024, 5 recommendations requires further study for 2024, 10 recommendations already identified and underway or planned and other planned for future periods
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Enhance municipal services and service delivery	Develop business case and plan for offering civil ceremonies at the Township of Scugog	Legislative Services	Started	Resource and Funding Dependent	2024	<div style="width: 0%;"></div> 0%	Dependent on funding in capital budget to accommodate changes and integrations of applications and outside expertise. Integration of asset management and CRM currently under review with Region. Departure of business analyst may delay project
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Undertake process reviews and efficiencies improvements for municipal services	Review of Phase 1 and 2 CRM implementation after using it to look for opportunities, plus integration with Asset Management software	CAO/ All Departments	In Progress	Capacity and Resource Dependent	Dec-24	<div style="width: 50%;"></div> 50%	
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Undertake process reviews and efficiencies improvements for municipal services	Provide an on-line option to purchase an Open-Air Burning Permit. Document and Records Management Plan - Initial project phase will develop a revised Records Retention By-Law. That deliverable will inform the required business needs and solution	Fire	Completed	Yes	Jul-23	<div style="width: 100%;"></div> 100%	This project began in 2022 and was finalized for full availability in January 2023
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Undertake process reviews and efficiencies improvements for municipal services	Review the Council Procedural By-law. Review the functionality of the Council Procedural by-law with a view to further integrate with the Council meeting management program and to take advantage of the experience gained at the half-way point of the Council term and to reflect newer notice practises and legislation for notice provision	Legislative Services	In Progress	Yes	Jul-25	<div style="width: 5%;"></div> 5%	ITSP Project 3 - dependent on other strategic actions
SD2 - Ensure the right service levels and mix of services are delivered effectively and efficiently	Undertake process reviews and efficiencies improvements for municipal services	Land exchange of the Cartwright High School lands for the Township owned parcel adjacent to the future school site on the east side of Union Avenue	Legislative Services	In Progress	Yes	2024	<div style="width: 10%;"></div> 10%	Issues are recorded and further background research required.
SD2 - Manage Township properties by identifying and rationalizing the long term needs of the Township	Complete Cartwright High School and associated lands transfer		Development Services	In Progress	Yes	2024-2025	<div style="width: 30%;"></div> 30%	The Township has revised the Offer to Purchase and awaiting feedback from the solicitor representing the DDSB.
SD2 - Manage Township properties by identifying and rationalizing the long term needs of the Township	Develop a land rationalization strategy		Corporate Services	Not Started		TBD	<div style="width: 0%;"></div> 0%	
SD2 - Manage Township properties by identifying and rationalizing the long term needs of the Township	Review the operating model for Community Halls	In collaboration with Hall Boards/Committees conduct review	Community Services / Finance	Capacity Dependent	Yes	Q4 2024	<div style="width: 0%;"></div> 0%	This project scope will be developed and may require third party assistance
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Implement phases 2 and 3 of the Customer Relationship Management System and implement other customer-focused enhancements.	Phase 2 implementation expanded the Service Request process to include Parks and Trails for issue resolution. Automated requests to the COA office and Special Events.	Public Works, Community Services and IT Services	Completed			<div style="width: 100%;"></div> 100%	ITSP 7B
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Implement phases 2 and 3 of the Customer Relationship Management System and implement other customer-focused enhancements.	Phase 3 will preform a Current State Enterprise Process Review and build Work Order Process Integration.	Public Works, Community Services and IT Services	In Progress	Capacity and Resource Dependent	Q3	<div style="width: 50%;"></div> 50%	ITSP PR60 - Work Order Processes developed within CityWide. Business requirements have been developed for creating the integration with CRM environment. Waiting for quote from Region.

SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Assess the original IT strategy to confirm direction and priorities	IT	In Progress	Yes	2026	80%	ITSP Projects 1-37 - We are currently going through an ITSP validation exercise with an outside consultant to confirm previous strategic directions.
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SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Cloud Permit Implementation Phase 2. January 2023 Phase 2 By-Law capabilities implemented.	Development and IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP 1
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Cloud Permit Implementation Phase 3. Planning Department process to be automated	Development and IT Services	Delayed	Resource Dependent	Q3	<div style="width: 20%; height: 10px; background-color: #ffc107;"></div> 20%	ITSP 1 - Delayed due to resource and capacity restraints. Will be revisiting in Q3.
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Enterprise Parking Management Solution. Initial Project Phase will prepare the Business needs and Requirements documentation in support of 2025 RFP.	Development and IT Services	Deferred	Yes	2025	<div style="width: 5%; height: 10px; background-color: #ffc107;"></div> 5%	ITSP 6 - Delayed due to departure of business analyst.
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Enable mobile work opportunities (i.e., automated vehicle locator, vehicle technology, communications, inspection and ticketing)	Field Staff Technology Review. Project completed with the deployment of technology to required Public Works, By-Law and Fire Services Staff. Parks and Building Staff to provide electronic data collection.	IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP Project 27
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Online Tax Information. Project completed with the Virtual City Hall implementation. This has enabled Property Owners online access to tax information.	Finance and IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP Project 33
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	IT Business Continuity Plan developed through an independent third-party reviewer. Includes a business impact analysis and a Business Continuity Plan (BCP) for IT Services. The plan provides policies and guidance to carry out responsibilities related to system security, availability, and recovery after a disruption. The plan is based on industry standards and is used as an on-going operational process to ensure a resilient technology environment.	IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP Project 18
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Disaster Recovery (DR) Strategy report prepared by an independent reviewer to create a baseline for Township staff to minimize system risks and to develop effective and efficient recovery processes. The strategy outlines the guidance to restore data and computer processing capabilities during an incident.	IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP Project 19
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Based on the DR Strategy, ongoing work will refine the strategy to define resources, actions, tasks, and data required to manage a technology recovery effort. The actions ahead include reviewing all services, validating system Recovery Times, building redundancy as required and maintain Recovery Playbooks.	IT Services	In Progress	Funding and Resource Dependent	2024	<div style="width: 10%; height: 10px; background-color: #ffc107;"></div> 10%	ITSP Project 19 - background work underway for incident response plan
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Upgraded Network Connectivity. Implementation of phone and network connections provides a stronger network and redundancy required to support coordination during significant events and emergency responsiveness.	IT Services	Completed		2023	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	ITSP Project 11
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	PWIS Permit Central Initiative	Public Works and Infrastructure Services	Completed	Resource Dependent	Winter 2024	<div style="width: 100%; height: 10px; background-color: #28a745;"></div> 100%	

SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Continue to implement the Information Technology Strategic Plan	Convert to Online Bid Submission	Public Works and Infrastructure Services	On Hold	Resource Dependent	2024	<div style="width: 50%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 50%	Need to build templates and policy
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Become a Smart City	Work with Durham Region and interested parties to expand the concept through the Intelligent Community Steering Committee ITSP Project identified for 2026.	CAO/IT	In Progress	Funding and Resource Dependent	2024	<div style="width: 50%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 50%	Capacity of IT staff to attend is affecting progress
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Digital Strategy Plan	The ITSP Assessment may identify different timing. In the mean time projects completed in 2023 support this initiative through enabling e-signature process, promoting more resident self service via Kiosks, enabling secure Staff access with multifactor authentication	CAO/IT	In Progress	Funding and Resource Dependent	2023-2026	<div style="width: 60%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 60%	ITSP Projects - # of## projects complete or underway.
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Support broadband development	Work with Durham Region's municipal services corporation, Durham OneNet, to bring broadband to underserved areas of Scugog Township.	CAO/IT	Delayed	Dependent on External Organization	2023-2026	<div style="width: 100%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> Ongoing	Capacity impacted timing for 2024
SD2 - Modernize technology and digital services in order to support customer service and efficient service delivery	Investigate partnership opportunities with Durham Region, local municipalities and businesses for technology and digital service delivery	Work with Region on continuing to refine the CRM, and investigate opportunities for collaboration in provision of GIS services , and other application sharing	IT	In Progress	Funding and Resource Dependent	2024-2026	<div style="width: 15%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 15%	Continuing conversations with Region.

# Strategic Plan Tracker - 2024 Interim Update

## Strategic Direction 3 Economic Development & Tourism: Create, attract and retain employment opportunities and promote tourism

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD3 - Retain and expand businesses across Scugog enhancing the business environment	Conduct the business retention and expansion program to understand the challenges local businesses are facing in the municipality	The Business Retention & Expansion Program is in-progress. 88 Business surveys have been completed. The draft Action Plan has been presented to Council for comment and feedback.	Development Services	In Progress	Yes	Sep-24	80%	Final Action Plan to be presented to Council in September 2024.
SD3 - Retain and expand businesses across Scugog enhancing the business environment	Engage the agriculture sector, tourism, and building/development sectors to identify business retention and expansion opportunities	Same as above as well as reinstate the agricultural round table	Development Services	In Progress	Yes	Jan-24 and Ongoing	40%	2024 Agricultural Round Table held with 40+ participants
SD3 - Retain and expand businesses across Scugog enhancing the business environment	Collaboration with business organizations and partners to retain, expand and attract businesses	Implement Action Items resulting from the BR&E Program	Development Services	Not Started	Yes	2024 & 2025	0%	The implementation of several action items will require additional funding through an OMAFRA Red Grant.
SD3 - Retain and expand businesses across Scugog enhancing the business environment	Collaboration with business organizations and partners to retain, expand and attract businesses	Update Tourism Website -Project Phase to create and implement a micro site to build awareness of Township.	Community Services, IT Services	In Progress	Yes	2024	75%	In development for late summer launch
SD3 - Work with partners to attract and support investment in new business and employment opportunities in Scugog	Finalize and implement Community Improvement Plans (CIP) for the Employment Area and Downtown Port Perry	Implementation of Community Improvement Plan (CIP) for the employment area and Downtown Port Perry	Development Services	Complete		2023	100%	
SD3 - Work with partners to attract and support investment in new business and employment opportunities in Scugog	Work with the Region of Durham Economic Development to promote Scugog	Work with Invest Durham to promote Scugog	Development Services	Ongoing	Yes	Ongoing	Ongoing	
SD3 - Work with partners to attract and support investment in new business and employment opportunities in Scugog	Advocate for employment lands servicing	Work in collaboration with the Region of Durham to construct a sewage pumping station and associated infrastructure to service the Port Perry Employment Area	Development Services	Dependent on external agency	Yes	Pumping Station construction to be completed in 2031	10%	The Environmental Assessment is currently underway. The design and construction will be dependant on Regional funding.
SD3 - Work with partners to attract and support investment in new business and employment opportunities in Scugog	Collaborate with the Region on the Vibrant North Durham Plan	Implement actions outlined in the Vibrant North Durham Plan in conjunction with the Region of Durham	Development Services	Ongoing	Yes	Ongoing	Ongoing	
SD3 - Work with partners to attract and support investment in new business and employment opportunities in Scugog	Engage external organizations to bring/expand broadband services for businesses	Assist Rogers with permits and investigate methods of fibre installation	CAO /Public Works / Corporate Services	Ongoing	Yes	2023-2025	35%	On going discussions with Rogers to provide accurate mapping data to expedite the municipal consents and assist program delivery
SD3 - Promote tourism and attract people to Scugog	Enhance winter activities at the waterfront	Installation of an outdoor on-land Skating Rink, a winter market, and provide on ice skating opportunities, weather permitting.	Community Services	Complete		2023-24	100%	
SD3 - Promote tourism and attract people to Scugog	Promote Agri-tourism and film opportunities	Review and permitted film activities in Scugog including feature and commercials. Through partnership with Durham Farm Connections, Durham Tourism and community groups promoted on farm tours, fall events, tastings and supported the Sideroads of Scugog initiative	Community Services	Ongoing	Yes	2023-24	Ongoing	2 permits currently in process
SD3 - Promote tourism and attract people to Scugog	Pursue downtown pedestrian zone	Installation of Pedestrian pods in Downtown Port Perry. Promotional advertising in Trent Severn and Canada Travel as well as paid social promotion for Canada Day and other events. Work with partners to share Culture Days, Winding Roads and larger event attractions.	Community Services Development Services	In Progress	Yes	2024-2025	30%	Pedestrian Pods established in Palmer Park and Old Mill. Continued support of special events. The design for the rehabilitation of Queen Street will account for a pedestrian pod in front of the Canada Post building.
SD3 - Promote tourism and attract people to Scugog	Use trail opportunities to promote tourism	Trail expansion promotion i.e. Old Rail Line, accessible trails, improved trail head signage	Community Services, Public Works and Infrastructure	Ongoing	Yes	2023-2025	50%	Old Rail Line trail completed in 2023. Signage is capacity dependent.

SD3 - Promote tourism and attract people to Scugog	Complete a Museum Master Plan & Strategic Plan	Consultant engaged, conducted stakeholder consultation and review generated report with recommendations	Community Services	Complete		2023	100%	
SD3 - Development of Ecotourism	Attract visitors through leveraging local environmental opportunities	Eco tourism – Pollinator Garden Indigenous Education site and pollinator species habitat officially opening summer 2024	Community Services	In Progress	Yes	2024	95%	Project complete. Official launch delayed to Sept. due to weather.
SD3 - Development of Ecotourism	Attract visitors through leveraging local environmental opportunities	Engage with Uxbridge regarding Uxbridge Urban Provincial Park The Museum is applying to the Tourism Growth Program to expand hours for drop in visitors for the exhibit room and research room assist with promotion for school tours, outreach, continue Family Fun Thursdays and run 1-2 workshops using alternate space for 2024	Community Services	Not Started	Yes	2024	0%	
SD3 - Encourage partnerships and leverage resources to enhance public assets and deliver community events increasing Scugog's vibrancy and vitality	Expand Scugog Shores Museum Visitor Engagement	Museum applying for the Exhibit Circulation Fund to support the Mijji Exhibit for 2025	Community Services	In Progress	Funding and Resource Dependent	2024	25%	Grant received in June. Programming in process. Timing will be affected by vacancy of Museum Curator
SD3 - Encourage partnerships and leverage resources to enhance public assets and deliver community events increasing Scugog's vibrancy and vitality	Expand Scugog Shores Museum Visitor Engagement	The Region and the 3 northern municipalities working collaboratively towards common policies and regulations for on-farm diversified uses	Development Services	In Progress	Yes	Q1 2025	20%	WSP has been retained to prepare draft OP policies and zoning regulations. A public survey will be distributed shortly to gather input on the matter.
SD3 - Encourage partnerships and leverage resources to enhance public assets and deliver community events increasing Scugog's vibrancy and vitality	Simplify and standardize permitting processes related to special events	Map event processes across the organization to streamline creating a guide for third party organizers that is accessed via My Scugog Connected	Community Services/ Public Works and Infrastructure	Complete		2023	100%	
SD3 - Encourage partnerships and leverage resources to enhance public assets and deliver community events increasing Scugog's vibrancy and vitality	Continue to support cultural and special events	Collaboration with community partners to enhance events and share on social content and promotions. Culture Days provincial hub, Poet Laureate established, Truth and Reconciliation joint event	Community Services/CAO	In Progress	Yes	2023-2025	90%	2024 National Indigenous Peoples Day activities and school participation planned for June 21, 2024 at the Pollinator Garden. Preliminary discussions related to Truth and Reconciliation events underway. Support provided to assist the SCA included in 2024 budget.
SD3 - Encourage partnerships and leverage resources to enhance public assets and deliver community events increasing Scugog's vibrancy and vitality	Continue to work with community partners delivering community events	Collaboration with community partners, BIA the Chamber, and others, to leverage resources to enhance summer, holiday experiences	Community Services	In Progress	Yes	2023-2024	85%	Continued support and collaboration

# Strategic Plan Tracker - 2024 Interim Update

## Strategic Direction 4 Natural Environment: Protect, enhance, and restore the natural environment

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD4: Improve water quality, aesthetics, and recreation opportunities for Lake Scugog	Manage and maintain stormwater ponds	Design for Georgian Woods SWM pond rehab Continue signage and enforcement activities	Public Works and Infrastructure Services	In Progress	Yes	Summer 2024	80%	
SD4: Improve water quality, aesthetics, and recreation opportunities for Lake Scugog	Prioritize waterfront access (beach areas) and protection	Signage: access free and clear access to the lake	Public Works / Development Services	Ongoing	Yes	Ongoing	Ongoing	
SD4: Improve water quality, aesthetics, and recreation opportunities for Lake Scugog	Continue to work with partners and community groups to improve the health of Lake Scugog	Lake Scugog Enhancement Project	Public Works and Infrastructure Services	In Progress	Resource and Capacity Dependent	Ongoing	25%	Project tendered for berm construction closing end of June. Wetland tender will be posted soon.
SD4: Improve water quality, aesthetics, and recreation opportunities for Lake Scugog	Continue to work with partners and community groups to improve the health of Lake Scugog	Storm Sewer Use By-law	Public Works and Infrastructure Services/ Development Services	Complete		2023	100%	Partnership with Uxbridge and Brock
SD4: Improve water quality, aesthetics for Lake Scugog which will improve the health of Lake Scugog and recreational opportunities	Pursue funding for Lake Scugog Enhancement Project and initiate the first phase addressing stormwater with oil/grit separator construction	OGSs at Casimir and Bagwaating outlets	Public Works and Infrastructure Services	Complete	Yes	2023	100%	
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Install new generators in Township facilities for emergencies	New generators in Port Perry and Blackstock Depots	Public Works and Infrastructure Services/ Community Services	Complete		2023	100%	
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Investigate sustainable and green initiatives	Incorporate green initiatives in new development projects wherever feasible: passive solar, reduce road lengths - promote environmental sustainable development opportunities (Eaous)	Development Services	Ongoing	Partnership Funding and Resource Dependent	Ongoing	Ongoing	New green initiative policies to be included in the new Township Official Plan
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Upgrade radio and cellular communication for emergency response	Upgrade Intrinsically safe Radios and investigate options for cellular redundancy	Fire Services	In Progress	Yes	2023- 2024	50%	Radios replaced in 2023, cellular redundancy options to be reviewed at a future date
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Enhance community involvement in emergency preparedness through engaging the community demographics in emergency preparedness	Fire Services, Community Services	Ongoing	Yes	2024	50%	Education and outreach has commenced with a radio campaign in fire safety and Rogers TV series on summer fire safety (camp fires/BBQs/fireworks). Planning is underway with Social Services for a fall exercise.
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Ensure assembly, care, treatment or detention occupancies are fire code compliance through Inspection of assembly, care, treatment or detention occupancies	Fire Services	Ongoing	Yes	Annually	Ongoing	This action is a annual priority, ensuring vulnerable and applicable assembly occupancies are fire code compliant and is on track for 2024.
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Ensure business, mercantile, and industrial occupancies are fire code compliance through Inspections of business, mercantile, and industrial occupancies	Fire Services	Ongoing	Resource Dependent	TBD	Ongoing	The lack of available staff impedes proactive inspections. This action is primarily driven by complaint or request.
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Develop a process for the Farming community to apply for Farm 911 address number that includes: application and approval process, sign ordering and installation process.	Fire Services, Planning Services	Ongoing	Yes	Ongoing	Ongoing	In 2024 approximately 20 Farm 911 signs have been installed and efforts to promote this will continue.
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Develop a vulnerable occupancy registry, maintain registry information in Departments CAD system	Fire Services	Ongoing	Yes	Ongoing	Ongoing	Process in place, updates for 2024 will occur later this year.

SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Advance community emergency preparation efforts	Obtain annual compliance with Emergency Management Ontario. Confirm the Emergency Management Program Coordinator and Program Committee; identify hazards and risks through a HIRA; identify Critical Infrastructure; confirm the Municipal Emergency Plan and Control Group; identify the Emergency Information Officer and the community's public education program; review the annual emergency management program; and have Council adopt the emergency management program by Apply for _the Community	Fire Services	Ongoing	Yes	Annually	Ongoing	Provincial compliance letter received in 2024 for 2023. On track to obtain 2024 compliance.
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Update community emergency evacuation facility preparedness	Emergency Preparedness Grant to upgrade emergency generator at SCRC to accommodate facility use as an emergency evacuation facility. Collaborate with Durham Region and local municipalities to access	Community Services	In Progress	Grant Dependent	2024	10%	Gant application submitted. Grant unsuccessful - budgeting for 2025 capital
SD4: Prepare the Township for extreme weather events and climate change and climate change emergencies	Expand communication options by offering information and proactively providing community preparedness plans	emergency communications through Durham Radio, and investigate text based notification system for residents	Community Services, Fire Services	In Progress	Yes	2024	10%	text based notification as part of budget process
SD4: Maintain, expand and enhance parks, greenspace and trails providing increased opportunities for community members to enjoy the outdoors in a safe environment and promote a healthv lifestyle	Expand the trails network	Permeable trail on Old Rail Lane	Public Works and Infrastructure Services	Complete		2023	100%	
SD4: Maintain, expand and enhance parks, greenspace and trails providing increased opportunities for community members to enjoy the outdoors in a safe environment and promote a healthv lifestyle	Enhance the tree canopy	LEAF program	Public Works and Infrastructure Services/ Community Services	Ongoing	Yes	Ongoing	Ongoing	The equivalent of 27 trees were planted over the last 12 months, 178 over the past 4 years.
SD4: Maintain, expand and enhance parks, greenspace and trails providing increased opportunities for community members to enjoy the outdoors in a safe environment and promote a healthv lifestyle	Continue greenspace enhancements, including adding parks to align with development	New Ashgrove Park	Public Works and Infrastructure Services	In Progress	Dependent on Developer Timing	2024-2025	10%	Design almost complete. Waiting for developer to vacate site before finalizing design.
SD4: Maintain, expand and enhance parks, greenspace and trails providing increased opportunities for community members to enjoy the outdoors in a safe environment and promote a healthv lifestyle	Continue greenspace enhancements, including adding parks to align with development	New Heron Hills Park	Public Works and Infrastructure Services	Not Started	Dependent on Developer Timing	2025-2026	0%	Design being coordinated with developer's progress
SD4: Maintain, expand and enhance parks, greenspace and trails providing increased opportunities for community members to enjoy the outdoors in a safe environment and promote a healthv lifestyle	Investigate opportunities to add a park to Scugog Island	Consideration to be included in Development Charge Study and Museum Master Plan	Public Works and Infrastructure Services/ Community Services	Complete	Funding and Capacity Dependent	2024	100%	Funding included in DC study for 2028 and identified in Museum Master Plan.
SD4: Mitigate environmental impacts by managing them through appropriate consultation, legislation, and action.	Review site alteration by-law and impacts	Site Alteration By-law under review	Development Services	In Progress	Yes	2024-2025	50%	Consultant has been retained and a draft site alteration by-law has been prepared. The document is currently beina reviewed.
SD4: Mitigate environmental impacts by managing them through appropriate consultation, legislation, and action.	Engage with First Nations, interested and affected parties to help mitigate environmental impacts	Engage First Nations on key capital projects such as Lake Scugog Enhancement Project, Second Access to Scugog Island, bridge replacements, pollinator garden, etc.	Public Works and Infrastructure Services	Ongoing	Yes	Ongoing	Ongoing	Engagement re LSEP, 2nd Access, pollinator garden
SD4: Mitigate environmental impacts by managing them through appropriate consultation, legislation, and action.	Investigate and implement greenhouse gas reduction and other environmental initiatives	Investigate grants opporunities for light conversions to led lights in facilities and other carbon neutral ootions	All	Not Started	Funding and Capacity Dependent	Ongoing	5%	preliminary investigations/meetings underway

# Strategic Plan Tracker - 2024 Interim Update

## Strategic Direction 5 Complete Community: Strengthen our communities to be inclusive, healthy, safe, connected and engaged.

Strategic Objective	Outcome	Actions	Department	STATUS (In-progress, Ongoing, Complete)	Achievable	Date / Timeline	% COMPLETE	NOTES
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Enhance inclusive community outreach (incl. youth/adult outreach)	Deliver inclusion training to recreation services staff facilitating and supporting resident participation, leadership development opportunities for youth and education events through community services facilities including The Lookout	Community Services	Ongoing	Yes	2023-2026	Ongoing	Inclusive training for recreation staff, youth job fair, The Lookout social events, Pickleball in house program 2023
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Deliver Public education on community building and fire safety codes and standards	Deliver fire safety public education at community events, during home inspections, station tours, fire safety presentations, after fires and through literature distribution campaigns	Fire Services	Ongoing	Yes	Ongoing	Ongoing	In 2024 participation at community events (i.e. Durham Farm Family Safety Day, etc.), station tours (e.g. school tours), after the fire campaigns (e.g. after recent Blackstock house fires) and Alarmed for Life campaigns (by summer standby crews) is in progress and will continue, with the majority of events scheduled for the summer and early fall
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Update and Consolidate the Township websites'	Launched new scugog.ca website and My Scugog Connected Phase 1 and 2 CRM	All Departments	Complete		2023	100	New Govstack website launched and Phase 1 and 2 CRM including staff training and initial service requests operational. ITSP
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Continue efforts that will enable placement of a new long term care facility for the community.	On-going discussions with Lake Ridge Health to locate a long term care facility in close proximity to the Port Perry Hospital / Medical Facility	CAO/Development Services	In Progress	Yes	TBD	10	Discussions initiated, next steps based on Lakeridge Health undertaking more background analysis and preliminary design
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Investigate and implement accessibility improvements	The Implementation of a modern and compliant website platform that is AODA compliant	IT Services and Community Services	Complete		2023	100	ISTP Project 045
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Develop a customer service strategy	Building on the work of the CRM and accessible website projects, further enhance our overall customer service strategy	Lead by Community Services plus all departments	In Progress	Capacity Dependent	Q4 2024- Q2 2025	30	Annual accessibility plan finalized. Customer Service improvements underway in Comms Services as outcome of SDOR to establish service levels
SD5: Provide the community with accessible and inclusive services that are responsive and sustainable at all ages and stages	Updated Communications Strategy	Work with a Consultant to develop a communications road map/strategy	Community Services and Office of the CAO	In Progress	Yes	Q4 2024	25	Researching other municipalities for approach and ROI with consultant work. Brock leading own outreach. Researching options
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Advocate for a full range of affordable housing initiatives	Develop an Additional Dwelling Unit Strategy / Comprehensive Official Plan Review	Development Services	In Progress	Yes	Q4 2024	60	Staff report was forwarded to the Nov. 2023 PCA mtg. Staff met with the Housing Advisory Committee in May 2024 to present a draft OPA and ZBA for review and comment. The Committee has provided their comments for staff's review
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Develop a community safety plan and implement initiatives	Complete a Community Risk Assessment then develop a risk reduction action plan	Fire Services	Delayed	Dependent on timing of hiring of new Fire Chief	TBD	50	The CRA was presented to Council in December 2023. The Risk reduction plan is delayed and will be addressed when new Fire Chief is hired.
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Establish a diversity, equity, and inclusion initiatives/ plan	Expanded programing for over 50s fitness and collaborated with community business to hold pride specific events	Community Services	Ongoing	Yes	Ongoing	Ongoing	
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Investigate and implement accessibility improvements	Accessible sidewalks along the east side of Water St	Public Works and Infrastructure Services	In Progress	Yes	2024	30	Tender closed, construction beginning August 2024.

SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Investigate and implement accessibility improvements	Installed new accessible swing in playground in partnership with funds raised by local community group and upgraded playgrounds Roy E Carter park and Palmer Park with accessible equipment.	Public Works/Community Services	Complete		2023	100	
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Expand and enhance recreational programming for youth and seniors	Launch Library Makerspace	Library	Complete		Nov-23	100	
SD5: Create a vibrant, safe and healthy community enhancing the quality of life in Scugog	Deliver Public education on community building and fire safety codes and standards	Provide emergency preparedness knowledge to the community that allows for enhanced preparation	Fire Services, Community Services	Ongoing	Yes	2024	50	Education and outreach has commenced with a radio campaign in fire safety and Rogers TV series on summer fire safety (camp fires/BBQs/fireworks). Planning is underway with Social Services for a fall exercise
SD5: Engage and involve Scugog residents in enhancing life in the Township		Deliver timely and engaging news and information Daily, Weekly and monthly as well as critical notification during weather or other emergency event	Community Services, Office of the CAO	Ongoing	Yes	2023-2026	Ongoing	Released numerous news, social, public notice and survey content. Led consultation and engagement work
SD5: Engage and involve Scugog residents in enhancing life in the Township	Encourage volunteerism and committee activities	Committee applications, appointments, youth volunteerism for camps and special events. Encouraging volunteerism through special events outreach to youth/high school call for volunteers to serve at summer events i.e. Canada Day, Canoe the Nonquon, Movies in the Park	Corporate Services and Community Services	Ongoing	Yes	2023	Ongoing	Committees set up for the term of council with application/vetting processes. Youth outreach for special events volunteers for Canada Day, Canoe the Nonquon
SD5: Engage and involve Scugog residents in enhancing life in the Township	Consult the community on large initiatives	Utilize Surveys and website to inform and consult on major initiatives i.e. 2024 Budget Survey, SDOR Survey, Strategic Plan Input and Feedback (2). annual reports	All Departments	Ongoing	Yes	Ongoing	25	Results of 2024 budget survey were presented at GPA Oct 16/23. 2025 Budget survey in design phase.
SD5: Engage and involve Scugog residents in enhancing life in the Township	Continue to advance Township beautification initiatives	Focus on making the waterfront attractive during the winter through expanding Christmas lights throughout the park and providing red Muskoka chairs for an appealing place to sit all year.	Community services	Complete		2023	100	
SD5: Engage and involve Scugog residents in enhancing life in the Township	Enhance Online Notifications	Implementation of the new Township of Scugog Website platform provides new functionality to deliver online notifications to Residents.	IT Services, Community Services	Complete		2023	100	ITSP Project 10
SD5: Engage and involve Scugog residents in enhancing life in the Township	Gather input to the Official Plan and land use planning	Comprehensive Official Plan Review	Development Services	To begin in 2025	Capacity Dependent	2026	0	Review to begin once the Province approves the new Durham Regional Official Plan
SD5: Expand community and governmental partnerships	Advocate to maintain and enhance health and social services available in Scugog	Partnership with North Durham Family Health Team - 1st Wednesday of each month to provide info on mental health therapy and group programming, system navigation, smoking cessation, dietitian supports, Diabetes management and more	Library	Ongoing	Yes	1st Wednesday each month	100	
SD5: Expand community and governmental partnerships	Community Safety and Well-being Plan implementation	Participate on the CSWB Area Municipal Working Group with a focus on implementing the CSWB Plan in collaboration with Durham Region and Regional municipalities. The goal of the feel safe and have a sense of belonging, and their needs for education, health care, food, housing, income as well as social and cultural expression are met	Fire and Community Services	Ongoing	Funding and Resource Dependent	2023-2025	Ongoing	To be reviewed, dependent on staffing.