



**The Corporation of the Township of Scugog**

**Council Meeting Minutes**

**May 27, 2024 at 6:30 PM**

**Council Chambers, Municipal Building**

**181 Perry Street, Port Perry**

Members Present: Mayor Wilma Wotten  
Regional Councillor Ian McDougall  
Councillor David LeRoy  
Councillor Janna Guido  
Councillor Robert Rock  
Councillor Harold Wright  
Councillor Terry Coyne

Staff Present: Chief Administrative Officer Kenneth Nix  
Interim Director of Corporate Services / Clerk Ralph Walton  
Director of Finance / Treasurer Laura Barta  
Director of Community Services Lori Bowers  
Acting Director of Public Works and Infrastructure Robert Frasca  
Director of Development Services Kevin Heritage  
Manager of Planning Valerie Hendry  
Acting Deputy Clerk Ashley MacDougall  
Recording Secretary Chantelle Rolland

**1. Call to Order**

The Mayor called the meeting to order at 6:30

**2. Disclosure of Pecuniary Interest and Nature Thereof in Closed Session**

**3. Closed Session**

There was no closed session.

**4. Rise from Closed Session**

**5. Call Open Session to Order, Moment of Silence and Land Acknowledgement**

The Mayor called the meeting to order at 6:30PM and asked everyone to observe a moment of personal reflection.

The Mayor acknowledged the traditional territories of the Mississaugas of Scugog Island First Nation and recognized the contributions of First Nations, Metis, and Inuit peoples to the community, the province and the country.

The Clerk confirmed attendance to verify a quorum was present.

**6. Disclosure of Pecuniary Interest and Nature Thereof**

There were no disclosures of pecuniary interest.

**7. Matters from Closed Session**

**8. Announcements from Council and Staff**

- On Saturday May 25, 2024, Council members attended the grand opening of Dunny's Divots at 16050 Old Simcoe Rd. Dunny's Divots is an indoor golf simulator, with three simulators. Council extended best wishes to Dunny and his family in their new endeavour.
- The annual Port Perry Walk for Dog Guides took place on Sunday May 26, 2024. It was a well-attended event. While there were no final numbers for funds raised, the goal was to raise \$30,000.
- Council extended an invitation to the community to attend the Prince Albert Hall Open House on June 8, 2024, from 10:00 AM – 2:00 PM. They have partnered with the Lake Scugog Historical Society to provide a historical exhibit of the Prince Albert Community and a historical talk at 11:00 AM. Also at this event, the Port Perry Lions Club is holding a waste diversion collection event. For a full list of the items, they will be collecting visit the lions club website [Port Perry Lions Club - Lions e-Clubhouse](#).
- The Lake Scugog Historical Society hosted their Annual General Meeting on Tuesday May 14, 2024. President Pierce delivered a year's synopsis of the group's successful activities to a full house. Diane Chin, from the Architectural Conservancy of Ontario, spoke of the importance of restoring heritage buildings, rather than demolishing and rebuilding.
- On Saturday May 25, 2024, a group of volunteers worked on improving the trail quality at Cartwright fields in Nestleton. Cartwright Sports and Recreation is run by volunteers and offers facilities for softball, soccer, minor ball, and disc golf, as well as walking trails. Appreciation was extended to all volunteers who keep this organization running.
- The annual Hike for Hospice is on Sunday June 2, 2024. The walk begins and ends at Palmer Park, with registration starting at 9:00 AM. Participants can take part in the 5KM walk or stay at the park to enjoy the festivities. The walk will be followed by a BBQ, live music, and other activities. Oak Ridges Hospice is the only facility of its kind in North Durham. Members of Council and Township Staff will be participating in the event on Sunday.
- Canoe the Nonquon will be taking place Saturday June 1, 2024, with registration occurring at the Latcham Centre Friday, May 31 from 6:00 – 9:00 PM and Saturday, June 1 from 7:00 -10:00 AM. Residents are encouraged to come out and paddle the Nonquon in support of the Scugog Shores Museum.
- Bike for Health, in support of Lakeridge Health is taking place on Sunday June 2, 2024. There is a 25 KM, 50 KM, 100 KM, or a 160 KM ride to choose from. More information can be found through the Lakeridge Health Foundation website.
- There will be a cheque presentation and small celebration on Wednesday June 5, 2024 at the Tim Hortons in Port Perry at Old Simcoe Rd for being the #1 selling store for the Spring Smile Cookie campaign. The Spring Smile Cookie campaign was raising money for Ontario Shores and Mental Health Services in Durham Region. Mayor Wilma Wotten extended her appreciation to the community and the team at Tim Horton's.
- The 2024 final property tax bills have been mailed to the mailing addresses the Township has on file for all property owners in the

Township, as of Tuesday May 21, 2024. If you have not yet received your tax bill, please watch for it, and contact the Township regarding your payment. The first installment is due on Monday June 24, 2024.

**9. Presentations and Delegations**

**9.1 Presentation from Durham Regional Police Service Board  
Community Policing Report**

**Shaun Collier, Chair, Durham Regional Police Service Board**

Shaun Collier, Chair of the Durham Regional Police Services Board, introduced the other members of the DRPS Board in attendance, Executive Director DRPS Board Bill Clancy, DRPS Inspector Leanne Everson, Superintendent Ryan Connelly, and Staff Sergeant Todd Wilson.

Shaun Collier presented a PowerPoint presentation regarding the Durham Regional Police Services Board Community Policing Report.

**9.2 Presentation by Durham Regional Police Services regarding the 2023  
Year End Report and Policing Statistics in Scugog**

**Leanne Everson, Inspector, Durham Regional Police Services**

Leanne Everson, Inspector of Durham Regional Police Services and Todd Wilson, Staff Sergeant, provided a PowerPoint presentation regarding the 2023 Year End Report and Policing Statistics in Scugog.

A question and answer period with members of Council ensued.

At this juncture of the meeting, with the consent of Council, Mayor Wotten brought forward item 10.3.1 - Correspondence from the Durham Regional Police Services Board - Correspondence and Report on Community Policing, for consideration.

**10.3 Correspondence**

**10.3.1 Durham Regional Police Services - Correspondence and  
Report on Community Policing**

**Shaun Collier, Chair of Durham Regional Police Service Board**

**Resolution CR-2024-119**

**Moved by:** Regional Councillor Ian McDougall

**Seconded by:** Councillor Harold Wright

1. **THAT** the presentation by Shaun Collier, Chair, Durham Regional Police Services Board regarding the Community Policing Report, be received; and
2. **THAT** the presentation by Leanne Everson, Inspector, Durham Regional Police Services, regarding the 2023 Year End Report and Policing Statistics, be received; and,
3. **THAT** the correspondence from the Durham Regional Police Services Board and Report on Community Policing be received for information.

**Carried**

**9. Presentations and Delegations**

**9.3 Delegation Regarding Greenbank Hall Renovation**

**Larry Doble, Greenbank Centennial Hall Board Director**

Larry Doble, Director of Greenbank Hall introduced Cathy Galberg, Chair of the Greenbank Hall Board, and provided a presentation regarding a proposed renovation to the Greenbank Hall, to install a new accessible washroom door.

A question and answer period with members of Council ensued.

**Resolution CR-2024-120**

**Moved by:** Councillor David LeRoy

**Seconded by:** Councillor Harold Wright

1. **THAT** the delegation by Larry Doble, Greenbank Hall Board, regarding the Greenbank Hall Renovation, be received; and,
2. **THAT** the Township of Scugog provide \$2,500 from the Building and Facilities Reserve Fund to Greenbank Hall for the renovation of an accessible washroom.

**Carried**

**9.4 Delegation Regarding Proposed Telecommunication Tower (225 Platten Boulevard)**

**Glen Smith, Resident**

With consent of Council, Glen Smith gave up his delegation time to allow Elizabeth Freeman to delegate to Council.

Elizabeth Freeman provided comment regarding the recommendation contained in the staff report DEV-2024-017 - Status of Telecommunication Towers Proposed by Shared Towers.

**9.5 Delegation Regarding Proposed Telecommunication Tower (23400 Simcoe Street)**

**Fouad Shuhaiber, Resident**

Fouad Shuhaiber provided comment regarding the recommendation contained in the staff report DEV-2024-017 - Status of Telecommunication Towers Proposed by Shared Towers.

**9.6 Delegation Regarding Proposed Telecommunication Tower (23400 Simcoe Street)**

**Jeff Crosier, Resident**

Jeff Crosier was not in attendance

At this juncture of the meeting, with the consent of Council, Mayor Wotten brought forth Item 10.2.1. - DEV-2024-017 - Status of Telecommunication Towers Proposed by Shared Towers, for consideration.

**10.2 Reports**

**10.2.1 DEV-2024-017 - Status of Telecommunication Towers Proposed by Shared Towers**

**Valerie Hendry, Manager of Planning**

A question and answer period with members of Council ensued.

**Resolution CR-2024-121**

**Moved by:** Councillor David LeRoy

**Seconded by:** Councillor Terry Coyne

1. **THAT** Report DEV-2024-017, be received; and,
2. **THAT** subject to all other regulatory approvals and compliance required by Innovation, Science and Economic Development Canada (ISED), and any comments that the Council has on the proposal, the Council of the Township of Scugog acknowledges the completion of the local municipal consultation process for telecommunication towers; and,
3. **THAT** staff provide ISED and Shared Tower Inc. with letters of non-concurrence for each of the telecommunication towers proposed at 225 Platten Boulevard (File TT-01-2023), 23400 Simcoe Street (File TT-03-2023), and 19500 Highway 12 (File TT-04-2023) along with any comments Council has on each of the proposals; and
4. **THAT** if the applications are approved by ISED, that the applicant enter into a Letter of Undertaking with the Township of Scugog for each tower, and include any comments from Council to address matters such as grading, noise mitigation, if required, and fencing;
5. **AND THAT** the delegations from Fouad Shuhaiber and Elizabeth Freeman regarding the proposed telecommunication towers, be received.

**Carried**

**10. Consent Agenda**

**Resolution CR-2024-122**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the items listed under Section 10, Adoption of Minutes of Previous Meetings, Reports, Correspondence and By-Laws, all be approved and passed under Consent Agenda, save and except items 10.1.6, 10.1.8, 10.1.13, 10.2.1, 10.2.3, and 10.3.1

**Carried**

**10.1 Adoption of Minutes of Previous Meeting**

**10.1.1 Regular Council Meeting Minutes - April 29, 2024**

**Resolution CR-2024-123**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the Minutes of the Council Meeting held April 29, 2024, be adopted.

**Carried**

**10.1.2 General Purpose and Administration Committee Meeting Minutes - May 6, 2024**

**Resolution CR-2024-124**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the General Purpose and Administrative Committee Minutes held May 6, 2024, be adopted.

**Carried**

**10.1.3 Planning and Community Affairs Committee Meeting Minutes - May 13, 2024**

**Resolution CR-2024-125**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the Planning and Community Affairs Committee Meeting held May 13, 2024, be adopted.

**Carried**

**10.1.4 Scugog Memorial Public Library Board Meeting Minutes - March 21, 2024**

**Resolution CR-2024-126**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the Minutes of the Scugog Memorial Public Library Board Meeting held March 21, 2024 be received for information.

**Carried**

**10.1.5 Scugog Economic Development Advisory Committee Meeting Minutes - May 3, 2024**

**Resolution CR-2024-127**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the Minutes of the Scugog Economic Development Advisory Committee Meeting held May 3, 2024 be received for information.

**Carried**

**10.1.7 Scugog Tourism Advisory Committee Meeting Minutes - May 9, 2024**

**Resolution CR-2024-128**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the Minutes of the Scugog Tourism Advisory Committee Meeting held May 9, 2024 be received for information.

**Carried**

## **10.2 Reports**

### **10.2.2 FIN-2024-014 - 2023 Annual Leasing Report**

**Laura Barta, Director of Finance / Treasurer**

**Resolution CR-2024-129**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** Report FIN-2024-014, 2023 Annual Leasing Report, be received for information.

**Carried**

### **10.2.4 COMS-2024-007 - Boulevard Maintenance on Old Simcoe Road from Chimney Hill Way to South limit of 4 Doctor Archer Way**

**Shawna Cornish, Manager of Parks, Recreation and Culture**

**Resolution CR-2024-130**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

1. **THAT** Report COMS-2024-007 - Boulevard Maintenance on Old Simcoe Road from Chimney Hill Way to South limit of 4 Doctor Archer Way, be received; and
2. **THAT** By-law 15-04 - Yard and Waste By-law be amended to include exemption criteria for the maintenance of grass cutting of boulevards within the Township of Scugog.

**Carried**

## **10.3 Correspondence**

### **10.3.2 Correspondence Regarding Proposed Ministry Zoning Order and Recommendation PCA-2024-036 3401**

**Mark Jacobs, Biglieri Group**

**Resolution CR-2024-131**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** the correspondence from Mark Jacobs of the Biglieri Group, regarding the proposed ministry zoning order and recommendation PCA-2024-036, be received for information.

**Carried**

## **10.4 By-Laws**

**10.4.1 21-24 - Being a By-law to repeal the By-laws pertaining to the appointment of Carter Benns and Vasikaran Varatharasa as Municipal Law Enforcement Officers and Property Standards Officers, and Lottery Licensing Officers for the Township of Scugog**

**Resolution CR-2024-132**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** By-Law 21-24 be read and passed this 27 day of May, 2024, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

**Carried**

**10.4.2 22-24 - Being a By-Law to amend By-law 15-04 – A By-law to regulate the draining, cleaning and clearing of lands within the Township of Scugog**

**Resolution CR-2024-133**

**Moved by:** Councillor Harold Wright

**Seconded by:** Regional Councillor Ian McDougall

**THAT** By-Law 22-24 be read and passed this 27<sup>th</sup> day of May, 2024, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

**Carried**

**11. Items for Separate Discussion**

**10.1 Adoption of Minutes of Previous Meeting**

**10.1.6 Scugog Heritage Advisory Committee Meeting Minutes - May 7, 2024**

A question and answer period with members of Council ensued.

**Resolution CR-2024-134**

**Moved by:** Regional Councillor Ian McDougall

**Seconded by:** Councillor David LeRoy

**THAT** the Minutes of the Scugog Heritage Advisory Committee Meeting held May 7, 2024 be received for information.

**Carried**

**10.1.8 Scugog Housing Advisory Committee Meeting Minutes - May 9, 2024**

A question and answer period with members of Council ensued.

**Resolution CR-2024-135**

**Moved by:** Councillor Harold Wright

**Seconded by:** Councillor Terry Coyne



**THAT** the Minutes of the Scugog Housing Advisory Committee Meeting held May, 9, 2024, be received for information, save and except;

**THAT** item 5.1 in the minutes, Additional Dwelling Units Presentation by the Director of Development Services, Kevin Heritage, be referred to staff for consideration.

**Carried**

**10.2 Reports**

**10.2.3 FIN-2024-019 - Family Physician Recruitment Program MOU**

A question and answer period with members of Council ensued.

**Laura Barta, Director of Finance / Treasurer**

**Resolution CR-2024-136**

**Moved by:** Councillor Terry Coyne

**Seconded by:** Regional Councillor Ian McDougall

1. **THAT** Report FIN-2024-019, Family Physician Recruitment Program, be received; and,
2. **THAT** staff be authorized to proceed with discussion to engage as a partner in the Family Physician Recruitment Program with other area municipalities and the Region of Durham; and
3. **THAT** the Director of Finance / Treasurer be authorized to sign the Memorandum of Understanding agreeing to fund a share of the program costs based on the per capita allocation for a three- and one-half year period and budget accordingly.

**Carried**

**12. Notice of Motion**

**13. New Business/General Information**

**14. Closed Session (if needed)**

**15. Confirming By-Law - 23-24**

**Resolution CR-2024-137**

**Moved by:** Councillor Robert Rock

**Seconded by:** Councillor Terry Coyne

**THAT** By-Law 23-24 confirming the proceedings of the regular meeting of Council held Monday, May 27, 2024, be read and passed this 27 day of May, 2024, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.

**Carried**

**16. Adjournment - 7:55 PM**

**Resolution CR-2024-138**

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**Moved by:** Councillor Janna Guido

**Seconded by:** Councillor Robert Rock

**THAT** this meeting be adjourned at 7:55 PM.

**Carried**

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MAYOR, Wilma Wotten

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CLERK, Ralph Walton