



The Corporation of the Township of Scugog
General Purpose and Administration Committee Minutes

Monday, June 3, 2024 at 1:30PM
Council Chambers, Municipal Building
181 Perry Street, Port Perry

Members Present: Mayor Wilma Wotten
Regional Councillor Ian McDougall
Councillor David LeRoy
Councillor Janna Guido
Councillor Robert Rock
Councillor Harold Wright
Councillor Terry Coyne

Staff Present: Chief Administrative Officer Kenneth Nix
Interim Director of Corporate Services / Clerk Ralph Walton
Director of Finance / Treasurer Laura Barta
Director of Community Services Lori Bowers
Acting Director of Public Works and Infrastructure Robert Frasca
Director of Development Services Kevin Heritage
Manager of Human Resources Robyn Hulowski
Manager of Finance / Deputy Treasurer Sarah Durward
Acting Deputy Clerk Ashley MacDougall
Network Analyst Dan Popham
Manager of Capital Projects Dan Rosebrough
Human Resources Assistant Valerie Ratchford
Recording Secretary Chantelle Rolland

1. Call to Order

The Mayor called the meeting to order at 1:31 PM

2. Disclosure of Pecuniary Interest and Nature Thereof in Closed Session

3. Closed Session

There was no closed session.

4. Rise from Closed Session

5. Call Open Session to Order, Moment of Silence and Land Acknowledgment

The Mayor called the meeting to order at 1:31 PM and asked everyone to observe a moment personal reflection.

The Mayor acknowledged the traditional territories of the Mississaugas of Scugog Island First Nation and recognized the contributions of First Nations, Metis, and Inuit peoples to the community, the province and the country.

The Clerk confirmed attendance to verify a quorum was present.

6. Disclosure of Pecuniary Interest and Nature Thereof

6.1 Regional Councillor McDougall - Delegation from Dorie and Bobby McDonald Regarding the Settlement Area Boundary Expansion

Owns property located within the area as noted in the recommendations for the report.

6.2 Regional Councillor McDougall - DEV-2024-018 - Ministry's Draft Decision on the new Regional Official Plan

Owns property located within the area as noted in the recommendations for the report.

7. Matters from Closed Session

8. Announcements from Council and Staff

- On Saturday, June 1, 2024, Canoe the Nonquon took place. This was the 54th year of the event, which is in support of Scugog Shores Museum. Participants paddled down an 18KM trail. It was a well attended event with great weather.
- On Sunday, June 2, 2024, Bike for Health, in support of Lakeridge Health, took place. Participants started at Ajax Downs and could choose between a 25KM, 50KM, 100 KM or 150KM route. Funds raised well exceeded the goal of \$250,000. Council extended their appreciation to everyone who participated.
- On Friday May 31, 2024, the Township of Scugog raised the Pride Month Flag. This marks the start of Pride Month in Durham Region for the month of June. Port Perry is hosting several Pride events on Saturday June 8, 2024.

- The annual Cartwright Sports and Recreation Golf Tournament took place on Saturday June 1, 2024 at Sunnybrae Golf Club. Congratulations were extended to the Cartwright Sports and Recreation volunteers on a wonderful event. Appreciation was extended to Sunnybrae Golf Club for helping to make it a wonderful day.
- Congratulations were extended for all involved in putting together the Port Perry Pride activities which are upcoming on Saturday June 8, 2024. The parade is set to begin at 10:00 AM and ends in Palmer Park, where there will be activities in the park. Adults are welcome to join the festivities at Old Flame for 2:00 PM and an after party at Two Blokes Cider beginning at 6:00 PM.
- Many members of Council participated in the Hike for Hospice on Sunday, June 2, 2024 in support of Oak Ridges Hospice. Praise was extended to all the organizers of the event, and acknowledgement was made that we are very fortunate to have this hospice facility in our municipality which is run supported by many volunteers. There were over 400 walkers, and the event far surpassed their fundraising goal. Appreciation was extended to all the organizers, participants, and supporters of the event.
- Prince Albert Hall is holding an open house on Saturday, June 8 from 10:00 AM - 1:00 PM in celebration of the hall refurbishments. At 12:00 PM the Lake Scugog Historical Society will be doing a presentation on the history of Prince Albert. The Port Perry Lions Club will be on site with a waste diversion collection program where members of the community can drop off different materials to divert from the landfill.
- Applewood's annual vendor fair took place on Saturday June 1, 2024. It was a well-attended event, with congratulations being extended to the vendors and to the owners of Applewood Farm & Winery on running such a wonderful event.
- Old Flame is celebrating their 10th anniversary on Sunday June 9, 2024. This is a ticketed event, and tickets are available for purchase now.
- Mayor Wilma Wotten commended all Members of Council on their attendance at all of these community events over the past weekend. It is truly appreciated by the Mayor and all the organizations Council has supported.

9. Presentations and Delegations

9.1 Crossing Guard Appreciation

In recognition of Crossing Guard Appreciation week Mayor Wilma Wotten spoke about the contribution crossing guards make to our community.

Crossing guards are a group of unsung heroes who play a pivotal role in the daily lives of our children and our community at large. Our crossing guards are a dedicated group of individuals committed to ensuring that our children can travel to and from school safely. In recognizing their invaluable contributions, we must also acknowledge the broader impact they have on our neighborhoods.

Their presence at intersections instills a sense of order and calm, reminding us of the importance of looking out for one another.

Mayor Wotten asked all crossing guards in chambers to join her and Council at the front of Chambers for a group photo and recognition.

9.2 Presentation by The Region of Durham regarding "The State of the Region"

Regional Chair John Henry and Region of Durham Chief Administrative Officer Elaine Baxter-Trahair

Mayor Wotten welcomed John Henry, Regional Chair and Elaine Baxter-Trahair, CAO of the Regional Municipality of Durham to Council Chambers.

John Henry, Regional Chair of Municipality of Durham, provided a PowerPoint presentation regarding The State of the Region.

A question and answer period with members of the Committee ensued.

Recommendation GPA-2024-037

Moved by: Councillor Harold Wright

Seconded by: Councillor Robert Rock

THAT the presentation by John Henry, Regional Chair of Municipality of Durham, regarding the State of the Region, be received.

Carried

9.3 Delegation from Lakeridge Health providing an update regarding healthcare and the state of Lakeridge Health

Cynthia Davis, President and CEO of Lakeridge Health

Mayor Wotten welcomed Cynthia Davis, President and CEO and Nancy Shaw, Lakeridge Health Board of Trustees to Council Chambers.

Cynthia Davis, President and CEO of Lakeridge Health provided a PowerPoint presentation providing an update regarding healthcare and the state of Lakeridge Health.

A brief question and answer period with members of the Committee ensued.

Recommendation GPA-2024-038

Moved by: Councillor Harold Wright

Seconded by: Councillor Robert Rock

THAT the presentation by Cynthia Davis, President and CEO of Lakeridge Health, regarding a healthcare update and the state of Lakeridge Health, be received.

Carried

9.4 Delegation from Dorie and Bobby McDonald Regarding the Settlement Area Boundary Expansion

Dorie and Bobby McDonald, Sunnybrae Golf Club

Bobby and Dorie McDonald, provided a presentation regarding the Settlement Area Boundary Expansion.

Regional Councillor Ian McDougall declared a conflict of interest on this item. He owns property located within the area as noted in the recommendations for the report.

At this juncture of the meeting the Committee brought forward Item 10.1.2 - DEV-2024-018 - Ministry's Draft Decision on the new Regional Official Plan, for consideration.

Recommendation GPA-2024-039

Moved by: Councillor Robert Rock

Seconded by: Councillor David LeRoy

THAT this Council move to bring forward item 10.2.1 - DEV-2024-018 - Ministry's Draft Decision on the new Regional Official Plan, for consideration.

Carried

10.1 Reports

10.1.2 DEV-2024-018 - Ministry's Draft Decision on the new Regional Official Plan

Kevin Heritage, Director of Development Services

Regional Councillor Ian McDougall declared a conflict of interest on this item. He owns property located within the area as noted in the recommendations for the report and did not participate in the question and answer period or the vote thereon.

A question and answer period with members of the committee ensued on both the delegation and report.

RECESS: 2:55 PM

RECONVENE: 3:09 PM

The Clerk confirmed all members of Committee and staff were in attendance.

Recommendation GPA-2024-040

Moved by: Councillor Robert Rock

Seconded by: Councillor Janna Guido

1. **THAT** the presentation by Dorie and Bobby McDonald, Sunnybrae Golf Club, regarding the Settlement Area Boundary Expansion, be received.
2. **THAT** Report DEV-2024-018, Ministry of Municipal Affairs and Housing's Draft Decision regarding Regional Council's adopted Durham Regional Official Plan, be received; and
3. **THAT** Council continues to support the Port Perry West Landowners Group's request to expand the Port Perry Urban Boundary to the Hamlet of Manchester as outlined in ERO Number 019-7195 (Comment ID 91798);
4. **THAT** should the ministry not agree to expand the entire Port Perry Urban Boundary as proposed by the Port Perry West Landowners, that Council support reorganization of the 10 hectare along Highway 7A to the proposed hotel location; and
5. **THAT** Report DEV-2024-018 be forwarded to the Ministry of Municipal Affairs and Housing and the Region of Durham prior to the June 5, 2024 deadline request for comments for review and consideration, noting that Council will consider the recommendation of the General Purpose and

Administration Committee at the Council meeting to be held on June 24, 2024.

Councillor Le Roy requested a recorded vote.

Yays

**Councillor Rock
Councillor Wright
Councillor Guido
Mayor Wotten**

Nays

**Councillor Le Roy
Councillor Coyne**

Carried by Recorded Vote

Recommendation GPA-2024-041

Moved by: Councillor Janna Guido

Seconded by: Councillor Terry Coyne

THAT this Council Recess until the Special Council meeting is concluded.

Carried

RECESS: 3:24

RECONVENE: 5:36

Councillor David Le Roy was absent following the recess.

Director Kevin Heritage, Director Lori Bowers, Director Laura Barta, Manager Sarah Durward, Acting Deputy Clerk Ashley MacDougall, Network Analyst Dan Popham, and Human Resources Assistant Valerie Ratchford were all absent following the recess.

The Clerk confirmed quorum was present.

10. Consent Agenda

Recommendation GPA-2024-042

Moved by: Councillor Robert Rock

Seconded by: Councillor Harold Wright

THAT the items listed under Section 10, Reports, and Correspondence, all be approved and passed under Consent Agenda, save and except items 10.1.1, 10.1.2, and 10.1.5

Carried

10.1 Reports

10.1.3 FIN-2024-020 - Reserve and Reserve Funds - 2023 Closing and 2024 Opening

Laura Barta, Director of Finance / Treasurer

Recommendation GPA-2024-043

Moved by: Councillor Robert Rock

Seconded by: Councillor Harold Wright

1. **THAT** Report FIN-2024-020, Reserve and Reserve Funds- 2023 Closing & 2024 Opening, be received.

Carried

10.1.4 FIN-2024-021 - 2025 Budget Schedule

Laura Barta, Director of Finance / Treasurer and Sarah Durward, Manager of Finance

Recommendation GPA-2024-044

Moved by: Councillor Robert Rock

Seconded by: Councillor Harold Wright

1. **THAT** Report FIN-2024-021, 2025 Budget Timetable, be received; and
2. **THAT** Council endorse the proposed plan as outlined in this report.

Carried

10.2 Correspondence

There was no correspondence received.

11. Items for Separate Discussion

10.1 Reports

10.1.1 CAO-2024-006 - 2024 Wage Review

Sarah Durward, Manager of Finance; and Robyn Hulowski, Manager, Human Resources

Recommendation GPA-2024-045

Moved by: Regional Councillor Ian McDougall

Seconded by: Councillor Janna Guido

1. **THAT** Report CAO-2024-006, 2024 Wage Review, be received;
2. **THAT** Council direct the CAO to proceed with issuing a Request For Quotation for a wage review for non-union employees and union (Local 1785-01) employees; and
3. **THAT** the CAO be directed to include a Council remuneration review as an optional item in the Request For Quotation for Council to consider independently.

Carried

**10.1.5 PWIS-2024-007 - Contract Administration and Inspection
Contract Award**

Dan Rosebrugh, Manager of Capital Projects

Recommendation GPA-2024-046

Moved by: Councillor Janna Guido

Seconded by: Councillor Robert Rock

1. **THAT** Report PWIS-2024-007, Contract Administration and Inspection Contract Award, be received; and
2. **THAT** the contract award to Chisholm, Fleming and Associates for Contract Administration, Inspection and Geotechnical Services for Water Street Rehabilitation, in the amount of \$114,846.14 (including HST), be approved.

Carried

12. New Business/General Information

13. Closed Session (if needed)

14. Adjournment - 5:48 PM

Recommendation GPA-2024-047

Moved by: Councillor Janna Guido

Seconded by: Councillor Robert Rock

THAT this meeting be adjourned at 5:48 PM.

Carried

MAYOR, Wilma Wotten

CLERK, Ralph Walton